



CITY OF LONG BEACH

DEPARTMENT OF COMMUNITY DEVELOPMENT

WORKFORCE DEVELOPMENT BUREAU
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INFORMATION MEMORANDUM: 7

DATE: 5/24/04

TO: City of Long Beach, Workforce Development Bureau Staff
One-Stop Center Partners
One-Stop Center Subrecipients
Ray Worden

FROM: Ray O. Worden, Workforce Development Bureau Manager

SUBJECT: Audits and Audit Resolution Policy/Debit Collection Policy

The purpose of this memorandum is to communicate changes to key stakeholders regarding Bureau policy 13A. Attached please find Policy Memorandum 13B regarding Audits and Audit Resolution Policy/Debt Collection Policy. The attached policy amends Policy Memorandum 13 and 13A, which provide direction for the audit responsibilities of recipient and subrecipient organizations that expend \$300,000 or more in Federal financial assistance funds (Received from all Federal sources combined) during a fiscal year on or before December 31, 2003 and \$500,000 or more after December 31, 2003. Policy Memorandum 13B is effective immediately.

Should you have any questions regarding this information memorandum, please contact Bryan Rogers at (562) 570-3701.

Attachment

Overview of Changes

- Section 8, Hearing Procedures has been added